



Job Title: Choreographer

Reports to: Maize Recreation Program Director / Musical Director

Position Summary:

Under the direction of the Maize Recreation Program Director and Musical Director, the Choreographer will design and direct the choreography, staging, and movement for the production. Responsibilities include collaborating with the Director, Music Director, and production staff, as well as participating in auditions, casting, rehearsals, and choreography creation.

Minimum Qualifications:

- **Legal Work Status:** Must provide proof of U.S. citizenship or legal right to work in the United States.
 - **Age:** Must be 18 years of age or older.
 - **Identification:** Must possess a valid driver's license or government-issued ID.
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Education:

- High school diploma or equivalent required.
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Duties and Responsibilities:

- **Collaboration:** Report directly to the Program Director, Justin Ralph, and effectively communicate any challenges, needs, or concerns.
- **Choreography:** Design and execute choreography that aligns with the overall production vision.
- **Auditions and Casting:** Participate in auditions and collaborate with the Director and Music Director on casting decisions.

- **Rehearsal Management:** Lead rehearsals and effectively communicate choreography to the cast, ensuring that routines are performed with precision and creativity.
 - **Adaptation:** Modify choreography to suit the talents and abilities of the cast, ensuring all routines are accessible and impactful.
 - **Teamwork and Professionalism:** Create a positive and professional environment during rehearsals, fostering teamwork among cast, crew, and volunteers.
 - **Scheduling:** Ensure rehearsals start and end on time, adhering to the production schedule.
 - **Conflict Resolution:** Address any conflicts or issues that arise with patrons, staff, volunteers, or youth in a professional and timely manner.
 - **Budget Adherence:** Assist in following budgetary guidelines and manage financial aspects related to choreography.
 - **Other Duties:** Perform other tasks as assigned by the Director.
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Certifications:

- CPR and First Aid certification is encouraged but not required.
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Pay Scale:

\$10 - \$12 per hour depending on experience and knowledge.

Please submit your resume to Jaima Nicholson jnicholson@maizerec.com. This position is open until filled.